Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	WWW stands for ⋮ ⋮ ⋮ ⋮ ⋮..	World Wise Web	World wise work	World Wide Web	World wide Work	C
2	"Alt" Key is ---------- Key.	Combination	Insert	Addition	Change	A
3	"Control" Key is ---------- Key.	Enter	Insert	Addition	Combination	D
4	"PARAM" is the ------------- computer	Super	Micro	Mini	Mainframe	A
5	.Avi is extension of _____ file.	Image	Audio	Audio Video	None of these	C
6	In MS Word, Ctrl+S is for ⋮..	Scenarios	Size	Save	Spelling Check	C
7	In MS-Word 2019 ⋮ ⋮ ⋮ ⋮ ⋮ ⋮.. Is not a alignment.	Left	Right	Bottom	Justify	C
8	you want to cut some matter to move another place _____used.	cut	close	delete	up	A
9	"Line tool" button is in the _____ option of Insert Tab.	Standard	Formatting	Status	Shape	D
10	"Save As" dialog box is mainly used to save the open file with different name.	true	false			A
11	_____ cannot be used while typing formula.	Number	Spaces	Characters	Special Characters	B
12	_____ sorting method is used for Z to A sequence.	Ascending	Descending	Vertical	Horizontal	B
13	_____ application software is used to calculate mathematical calculations.	MS - Word	MS - Powerpoint	Spreadsheet	Image Editor	C
14	= Min (B4:B10) This will give you the smallest number of numbers in the B4 to B10 cell range.	true	false			A
15	= LEN() is used to find the length of the string.	TRUE	FALSE			A
16	_____ command is available in File menu	Preference	paragraph	cut	find	A

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17	------------- means the effects given in Slide, regarding how the Objects appeared during Slide show.	Animation	Slide Show	Slide Transition	ClipArt	A
18	------------ Menu is available only in Power Point.	Windows	View	Slide Show	Format	C
19	-------- view is used to adjust or arrange the matter in the slide.	Slide	Slide Show	Outline View	Slide Sorter View	C
20	._____ Includes a combination of Text, Audio, Still Images, Video & Animation	Multimedia	Graphics	Web Authoring	Project Managers	A
21	.bmp type of file can be created using _____	Notepad	MS-Word	MS-Excel	MS-Paint	D
22	.DOCX is an extension of a file created by using_____	MS-Word version 97 To 2003	MS-Word version 2007 To 2019	image file	Audio File	B
23	.edu .in is example of _____	educational website	Educational website in www	Educational website in India	None of Above	C
24	.edu, .com, .org, .net, .gov are part of standard internet address domain code.	TRUE	FALSE			A
25	.gov .uk is example of _____ website	Government of United Kingdom	Government of India	Government of France	None of Above	A